



APPROVED MINUTES

UHMC Academic Senate
Friday, October 12, 2018
1330 – 1500 KAA 105BCD

Meeting called to order: 1335

Members present: Anne Scharnhorst, Barbara L Ornellas, BK Griesemer, Buddhi Rai, Charlie Schlather, Christi Robell, Daniel Kruse, David Grooms, Dean Louie, Derek Snyder, Donna Harbin, Elisabeth Dubuit, Ellen Peterson, Emma White, Eri Nomura, Eric Engh, Flora Mora, Gil Logan, Jeffrey Marzluft, Joyce Yamada, Julie Powers, Jung Park, Kate Phelps, Kealii Ballao, Kelly Watanabe, Kiope Raymond, Konstantina Rose, Kuulei Nakahashi, Lantana Hoke, Laura Nagle, Laura Nagle, Lawrence Martinson, Liana Horovitz, Linda Fujitani, Liping Liu, Melissa Yoshioka, Michael Takemoto, Michelle Gould, Mike Ferguson, Mike Ryan, Morgan Andaluz, Paul Thornton, Ron St. John, Sally Irwin, Sean Calder, Selene LeGare, Shane Payba, Stephanie Hedani, Stephen Fox, Susan Nartatez, Teresa Shurilla, Teri Evangelista, Thomas Hussey, Tim Botkin, Tim Marmack, Tom Blamey, Velma Panlasigui, and Whitney Hashimoto.

Approval of minutes from 10/14/18 meeting

Accepted by AS – motion to approve by Julie Powers, 2nd by Tim Marmack

1. Reports

a. P&P – Emma White

- i. Repeat Policy draft – not ready to present, feedback was offered by the FAO. P&P will take this into consideration and possibly present draft at next AS meeting.

b. Curriculum Committee (CC) – Tim Marmack & Lorelle Peros

- i. Elizabeth Duboit – ETRO 101 & 102, remove courses from catalog, motion to accept by CC, 2 nd by Julie Powers
- ii. Certificate of Competency includes ETRO 101, 102, 103, due to removal of 101 & 102. CC motion to accept, 2 nd by Tim Botkin
- iii. David Grooms – GG101L, intro to GEO Lab, modify pre-requisite to include GG103 along with 101, this matches what is being done at other UHCCs, CC motion to accept, 2 nd by Mike Ferguson

****Reminder – Proposals for Fall 2019 are due 10/22/2018**

c. Social Committee (SC) – Whitney Hashimoto

- i. 11/3/2018 – Hike, Waihou Spring Trail – register by 10/26/18
 1. Neil Stotts will lead the hike. Limited parking at hike site, suggestion made to car pool from Makawao. Parking available near Makawao Library. After hike, meet at Stop Watch for lunch



d. Budget Committee - Flora Mora

- i. Admin has announced a 10% cut in the operating budget is needed. All VCs were tasked to go to departments and explore where this will occur. Possibly first cut will be to eliminate Student Help, next will be casual hires. Vacant positions are frozen until deficit changes (minimum seven (7) months. The Student Success Coordinator position will be filled (this position came directly from legislature).
- ii. Biennium Budget request has been submitted. Per VP Morton's office, UHMC advised to submit two positions. They are the Enrollment Management Support Specialist and the Marketing Director. These positions will go to the legislature in January 2019. In order to be in line with criteria for this process, UHMC will continue the HI Promise Scholarship and a pay increase for student help. The BC understands they have limitations with final decisions; they want to be in line with admin. They have requested if there are any deviations, admin will offer a rationale on the decision to the BC.
- iii. Two MFIC positions will be requested to be funded by the legislature.
- iv. Executive Committee will meet again, David T will then report to BC and BC will report to AS.
- v. Travel funded by tuition and fee funds will be cut

2. Old business – none

3. New business

- a. Lactation room access for students – Emma White
 - ii. Room is located in the Media Center, signage is needed and this information should be added to course syllabus. Emma will take the lead on this
- b. Craft of Teaching – New session will begin Spring 2019 and end Fall 2049. Sessions will be held every other Wednesday, 1500 – 1630. Email BK Griesemer for more details. Julie Powers will be the co-facilitator (Tim Marmack highly recommends this workshop).

4. Announcements

- a. Pau hana social will be in Heona
- b. Next AS meeting = Friday, 11/9/2018 1330 – 1500 KAA BCD

Meeting adjourned at 1418